

**Minutes of the Public Works Committee
February 11, 2010**

Chair David Swan called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors David Swan (Chair), Peter Wolff (arrived at 8:49 a.m.), Walter Kolb, Pauline Jaske, and Peter Gundrum. **Absent:** Supervisors Pamela Meyer and John Pledl.

Also Present: Legislative Policy Advisor Sarah Spaeth, Legislative Associate Karen Phillips, Public Works Director Allison Bussler, Business Manager Betsy Crosswaite, Architectural Engineering Technician Mike Wells, Senior Budget Analyst Budget Vince Masterson, Correctional Facility Manager Meg Schnabl, Engineering Services Manager Gary Evans, Budget Management Specialist Linda Witkowski, County Board Supervisor Candidate Kathy Chiaverotti, District Court Administrator Mike Neimon, Emergency Preparedness Director Richard Tuma, Judge Bill Domina, Director of Administration Norm Cummings, Architectural Services Manager Dennis Cerreta.

Discuss and Consider Ordinance 164-O-085: Modify Capital Project 200011 CTH L, CTH Y To Moorland Road And Reduce Debt Borrowing And Other Funding In The 2010 Capital Budget

MOTION: Jaske moved, second by Gundrum, to approve Ordinance 164-O-085.

Cummings was present to discuss this ordinance that modifies the Janesville Road capital project by reducing \$3 million of capital expenditures and funding from the 2010 budget and deferring it to the following year (2011). He stated that the project scope is the same; however, there is a cash flow issue. The Department of Public Works (DPW) cash flow projections indicate a delay in spending as a result of using \$3 million in federal aid for this project. When the County borrows money, certain IRS regulations must be met because it is tax-exempt borrowing. There is a two-year timeframe to spend the money. Ten percent of the bond issue must be spent within the first 6 months, 45% in 12 months, 75% in 18 months, and 100% by the end of 2 years. If the expenditure limit is not met, a penalty must be paid.

Jaske stated her concern that the project is costing more because federal funds are being used. Cummings explained that this project originally was an all levy-funded project. With the downturn in the economy and loss of almost \$3 million of revenues, the County could not afford to keep the project going as all levy-funded. The County changed the funding source for the Janesville Road project to federal funding in order to avoid deleting other projects. This is the largest road project in the history of Waukesha County. This shift in funding keeps the five-year capital plan intact. Federal funds have been allocated to other projects as well. Cummings added that borrowing will be reduced by \$1 million for this year.

To answer Gundrum's inquiry, Bussler said that Waukesha County receives an average of about \$4 million in federal funding per year for road projects. Instead of using the entire amount in one year, it can be accumulated. Evans noted that some federal funding would be used for the Waukesha west bypass project.

Wolff arrived at 8:49 a.m.

Jaske inquired whether Federal environmental study requirements are more stringent than those of the State. Evans said in this case the State administered the Federal program, so the requirements were the same. The environmental document was produced in compliance with County standards, so some of the report must be rewritten to conform to Federal standards. Evans assured it is not more difficult under federal standards. Bussler added that Federal dollars are used for more complicated projects such as this one.

Motion carried 5-0.

Discuss and Consider Ordinance 164-O-081: Modify The Transportation Fund 2009 Budget For Additional Year End State And County Highway Maintenance Work

MOTION: Jaske moved, second by Gundrum, to approve Ordinance 164-O-081.

Crosswaite explained that this is the annual “clean- up” transportation fund ordinance. The ordinance appropriates additional State revenue reimbursements above budget totaling \$255,000 for State highway maintenance costs, including overtime and equipment usage charges. This ordinance also transfers \$200,000 from Interdepartmental Charges to Operating Expenses for increased expenditures associated with County Highway Maintenance work. The increased expenditures are attributed mainly to salt, supplies and road repair materials (sand, sand/salt mix, patching materials). Jaske asked about the status of salt usage and costs this year. Crosswaite said that 8800 tons were used in November and December. Bussler added that so far this winter season, about 26,000 tons of salt have been used for County and State roads combined. Salt usage is on track at this time, and the County has not yet purchased its full available allotment (at a cost of \$54 per ton).

Motion carried 5-0.

Approve Minutes of January 14, 2010

MOTION: Kolb moved, second by Jaske, to approve the minutes of January 14, 2010.
Motion carried: 5-0.

Correspondence

1. Invitation from Steve Hoff, WisDOT to property owners or residents regarding a public information meeting for Project ID 2010-09-70: WIS 145, WIS 100, WIS 167 in Waukesha and Washington Counties.
2. Email correspondence RE: Peter Gundrum Issues Concerning Martin and Janesville Road Intersection

Future Meeting Date

- February 25 or March 11, 2010

Swan welcomed County Board Supervisor candidate for District 23, Kathy Chiaverotti, who was present to observe the meeting.

Future Agenda Items

- Discussion of safety concerns regarding the intersections at Kossow Road by Menard's and Target (Jaske).
- Update on intersection projects (Gundrum).

Secured Corridor Project Update

Bussler and Cerreta presented a summary of the progress on the Secured Corridor Project. Cerreta passed around an architectural rendition of the proposed plan. Cerreta said he was pleased to report a solution has been reached that is acceptable to all parties. The window issue has been resolved by making a slight change to the angular wall where the east portion of the tower connects to the Courthouse. The newly designed wall is now rectilinear and allows eight windows to be preserved, without having to use fire resistant glass or rated drywall inserts.

Kolb asked whether the building materials would include Lannon stone to match the Courthouse. Cerreta replied that the structure will be stamped brick with a dark brown trim color to match the Law Enforcement Center.

Cerreta further discussed the 10-foot rule in relation to sprinkler requirements, and how moving the structure out to 10 feet and 1 inch resolved the problematic issue. Bussler noted other changes include a connection to the Family Court area on the third floor, which was previously an alternate. Some additional fire-resistant windows have been added in as an alternate deduct. Cerreta and Bussler agreed that a favorable bidding climate is anticipated for this project.

Cerreta said because of the changes, the bid date has been extended to March 9. The contractors are aware of the revisions, and another walk-through will take place on February 25th. Swan applauded the efforts by all parties involved in coming to a consensus on this project.

Heath & Human Services Building Project Update

Cerreta said meetings are ongoing with the architect (Zimmerman Design). Interviews are being conducted with users of the space in all the divisions under Health and Human Services. After advancing through the interview process the next phase will be schematic design, including recommendation of the site. Bussler said Corporation Counsel and HHS are being consulted in order to determine the proper design of office/cubicle space for compliance with HIPAA laws/confidentiality requirements.

Swan asked if the "wants and needs" issue with the HHS staff has been addressed. Bussler said a committee was formed to create standards and goals for new county buildings. The Administration Center building has been used as a model in defining space and functionality needs. Although the goal is to create standards, flexibility is anticipated and there will be deviations allowed as long as the needs are justified.

Gundrum asked if the location of the new HHS building has been decided. Bussler said no, but it would be close to the present location. There are about 3 or 4 possible sites in that general area. Kolb inquired what percentage of space is being built in for future expansion. Cerreta said that looking at a projection of 5 to 15 years, there is typically about 10% additional space allowed for more employees, storage, etc., which is similar to the Administration Center. To answer Jaske's question about window placement, Bussler said that natural light is valued for all employees when practical. Generally there are no corner offices, as that "prime" space is used for

conference rooms or public meeting space.

In response to Swan's comment regarding site selection, Cerreta said that the architect will make a recommendation; Facilities, Architectural Services and the Department of Parks and Land Use will all be involved in the selection. Bussler clarified there is no proposal to tear down the empty HHS building included in the current capital project; the building will be used as swing space during the future Courts project. About one-quarter to one-third of the building may be preserved as a historical landmark. The remainder of the building has been determined not to be historically significant. Bussler advised that phase is over 10 years in the future. Cerreta assured that the landmark commission would be kept informed of any updates as the project progresses. Jaske inquired how often the Committee would be provided updates. Cerreta said whenever there is something significant to report, the Public Works Committee will be provided with ongoing updates.

Newly appointed Judge Bill Domina introduced himself to the Committee and gave a brief statement.

Approval of Bid: Waukesha County Capital Project #200617 – Radio Services Building Remodeling and Addition

MOTION: Wolff moved, second by Kolb, to approve the bid by Mike Koenig Construction, Inc., in the lump sum amount of \$742,000, comprised of the base bid and all three alternate bids (alternate bids A, B, and C).

Wells gave an overview of the project scope and description. The existing building was constructed in 1987; the project includes an upgrade and hardening of the existing building exterior. The total addition is approximately 2000 square feet. The expansion will add a 1000 square foot hardened transmitter/equipment room and an additional 1000 square feet for the generator, uninterruptable power supply, mechanical equipment and secure lobby.

Tuma addressed concerns raised by the Committee members with regard to safety and security issues at the Communications Center. Follow-up will be done by DPW on specific security concerns.

Motion carried: 5-0.

MOTION: Jaske moved, second by Kolb, to adjourn at 9:50 a.m. Motion carried: 5-0.

Respectfully submitted,

Peter Wolff
Secretary